

Legal and safeguarding: One member of the committee will oversee and ensure compliance with relevant legislation including Health and Safety and Safeguarding.

Financial officer: Duties of the financial officer include assisting budget preparation, manage cash control, ensure all accounts are accurately and timely managed, conduct a periodical analysis to identify any variances in funding, prepare and present quarterly financial statements to the board.

This to be done with the help and support of the executive board

Article 5 Meetings. Initially and during the start -up period meetings may be required monthly After the start date a minimum of four meeting a year will be held. Any meeting may be called at the request of any board member and take place at the registered address of the project unless previously agreed by the committee. Three committee members must be present to be quorate.

Article 6 Amendments Any amendments to the constitution must be presented to a full board meeting